

# Museum Educator Job Posting

Have a blast teaching about the ocean, history, and many other topics in art, culture, and science!

## DESCRIPTION

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The part time educator is responsible for developing and delivering exciting, high-quality educational programs to schools, families, and adult groups according to the highest standard of the museum's potential. This position offers a unique opportunity to practice a wide range of skills, lead innovative, interdisciplinary activities, and connect people of all ages with the museum's collection. Educator is instrumental in strengthening visitors' awareness and appreciation of Long Island's maritime history, whaling, conservation, ocean life sciences, and people's connection to the sea and nature. This is a part time, hourly, non-exempt position under the supervision of the Program Director. Scheduling is flexible; we need assistance select weekdays with occasional evening, overnight, and weekend work. Work during school break weeks required. Increase in hours can be anticipated in the summer months, our busiest time of year.

## QUALIFICATIONS

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- Degree in education (or pursuing degree in education); Certification & Master's preferred; OR Degree in Life Sciences/History/Museum Studies coupled with strong teaching background
- At least 2 years' experience teaching in classroom and informal museum settings
- Demonstrated skill in creating age-appropriate materials for many learning styles, including knowledge of hands-on, inquiry-based learning theories
- Creative, motivated, and enthusiastic; excellent public presentation skills; makes learning a fun adventure!
- Knowledge of Long Island's maritime history/whale biology, or willingness to learn
- Reliable and punctual; able to multi-task and manage time effectively
- Able to work independently or part of a close team
- Excellent verbal and writing skills; strong organizational skills
- Willingness to travel to offsite locations with personal car, as needed (we will reimburse mileage)
- Moderate lifting of portable teaching bins may be required (approx 25 pounds)
- Computer proficient (Microsoft Office and Outlook; knowledge of Microsoft Publisher or other design programs desired)

## RESPONSIBILITIES

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1. Works with the Program Director and other Educators in the creation, development, planning, marketing, booking, and evaluation of
  - a. School programs during weekday mornings
  - b. Family and children's programs during select legal holidays, school breaks, and summer
  - c. Birthday parties as needed during the weekend
  - d. Offsite outreach programs, mostly at Long Island libraries
  - e. Other education programs and initiatives either on or off-site, including scout programs and sleepovers
2. May work with the curator and other staff in interpreting the museum's collections; may assist developing the museum's yearly changing gallery
3. Assistance with daily operations in the museum, and overseeing volunteers/interns/front desk interpreters
4. Undertakes or assists with special projects at the request of the Executive Director of Program Director

### Interested applicants should send:

- 1) Coverletter detailing specific interest
- 2) Resume
- 3) Lesson plan or project which exhibits your skills
- 4) General Scheduling Availability for the coming year

Email ASAP to Nomi Dayan, Program Director at [ndayan@cshwhalingmuseum.org](mailto:ndayan@cshwhalingmuseum.org).  
EMAIL ONLY; No Phone Calls Please.

Posted October 24, 2012